

NO BOUNDARIES

26 November – 4 December 2011

NAME	LEARNING TEAM
TRIP	

Please complete this booklet of information and return to Learning Advisors no later than ***Friday 4 March 2011.***

Please attach copy of student passport

21 February 2011

Dear Parents

We need to collate a host of information about your child in preparation for these trips. This information will assist the Teacher in Charge (TIC) with further planning, as well as inform them of individual considerations in regard to student welfare. We recognise that some information is sensitive and it will be treated as such by the TIC.

Accompanying this letter are several forms that need to be completed and returned as soon as possible.

- 'No Boundaries' Student Information Form: This is a collation of the essential information we require in order to continue with planning, for student welfare and to have on-hand should we need to access particulars. Please complete the form as accurately and as legibly as possible.
- ESF Appendix S: Code of Conduct: Please read through this with your child ensuring they understand the expectations placed on them as representatives of Discovery College. Please be sure to read, complete and sign the bottom of the form.
- Medical Authorisation Form: Please complete and sign this form outlining your authorisation of a Discovery College staff to administer your child's medication (if applicable). On the day of departure, you will give the medication to staff along with clear, written details of how the medication is to be administered.
- Remove & Retain Vaccination Recommendations / Considerations
- Attach a copy of the student's passport, ensuring a minimum of six months validity at the time of travel.

Please complete and return these forms to Learning Advisors no later than **Friday 4 March**. Should you have any queries or questions regarding the completion of these forms, please do not hesitate to contact the TIC of your child's selected trip.

New Zealand	Paddy Watson	paddy.watson@discovery.edu.hk
Spain	Maria Chaytor	maria.chaytor@discovery.edu.hk
Borneo	Annette Garnett	annette.garnett@discovery.edu.hk
Japan	Michelle Perche	michelle.perche@discovery.edu.hk
Thailand	Natalie Kunst	natalie.kunst@discovery.edu.hk
Laos	Gillian Whittaker	gillian.whittaker@discovery.edu.hk
China	Adrian Gan	adrian.gan@discovery.edu.hk
Hong Kong	Claire Connor	claire.connor@discovery.edu.hk

Yours sincerely

Andy Kai Fong
Head of Secondary



STUDENT INFORMATION AS SHOWN IN PASSPORT		
Students Name: (Surname)	(Given name):	(Middle name/s):
Date of Birth:	Nationality: (as shown in Passport)	Passport Number:
Passport Expiry: (Please ensure 6 month validity from date of travel)	HKID Number:	Learning Team:
EMERGENCY CONTACT INFORMATION		
Primary Contact: (Name):	Relationship to student:	Home Ph: +852
		Cell Ph: +852
Email:		Work Ph: +852
Secondary Contact: (Name):	Relationship to student:	Home Ph: +852
		Cell Ph: +852
Email:		Work Ph: +852
MEDICAL CONSIDERATIONS/CONDITIONS/ALLERGIES		
1: (Description)	Details:	Medication: (Please complete 'Medication Authorisation Form')
2:		
3:		
DIETARY CONSIDERATIONS/FOOD ALLERGIES		
1 (Description):	Details:	Medication:(Please complete 'Medication Authorisation Form')
2:		
FURTHER DETAILS/ESSENTIAL INFORMATION		
Please use reverse if necessary		
Has your child had a tetanus injection within the last 10 years? Yes / No		



Parental Consent Form for No Boundaries

I consent to my son/daughter _____ of class _____ being allowed to join educational visits and out of school activities organised by Discovery College. I agree to him/her taking part in any or all of the activities proposed.

I have ensured that my son/daughter understands that it is important for his/her safety and the safety of the group that he/she obeys any rules and instructions given by the staff in charge and in particular follows the following Code of Conduct.

CODE OF CONDUCT

Students will be expected to exercise self-discipline, to show courtesy and consideration to staff, fellow students and members of the public.

Additionally, for parents of secondary school students:

Smoking, drinking alcohol and the consumption of drugs that are illegal in Hong Kong are expressly forbidden.

Should my son/daughter break this code of conduct, I agree to support the school's implementation of appropriate disciplinary action, which may include returning the student home at my expense.

I understand that, whilst staff in charge of the members of the group will take all reasonable care for their health and safety, they cannot be held responsible, unless they are found to be negligent, for any injury, illness, damage or loss suffered by my son/daughter during or arising out of the activity. I authorise the leader of the activity or any member of the school staff present, to consent to such medical treatment which, in the opinion of a qualified medical practitioner, may be necessary for my child in the course of the activity. The school will always attempt to contact parents prior to any medical treatment being administered. I, therefore, agree to indemnify the English Schools Foundation, its employees and agents against all liability for injury (including death), illness, loss to a person or person's or damage of property caused by my son/daughter unless this can be shown to be due to the negligence of the English Schools Foundation or any of its employees.

Parent's signature: _____ Date: _____

Parent's name in block letters: _____

Student's Passport No: _____ Emergency Phone No: _____

Medication Authorisation Form

The following medicines are included in the First Aid Kit on location.

I, _____, parent/guardian of _____
(parent's/guardian's name) (child's name and class)

hereby authorise Camp Leaders to administer the following medicines if required:

Panadol	500mg	(1-2 tabs 4 hourly)	Yes / No
Piriton	4 mg	(antihistamine 8 hourly)	Yes / No
Zyrtec	10mg	(antihistamine once daily)	Yes / No
GES 45		(oral rehydration sachet)	Yes / No
Antiseptic Ointment		(minor cuts & bruises)	Yes / No
Anthisan Cream		(bites & stings)	Yes / No
* Other medication as directed by parent/guardian			Yes / No

Name of Medicines:

* The name of medicine, date (prescribed by doctor within 7 days), student's name, dosage and route of administration should be marked clearly on each medication bag/bottle.

Signature of parent/guardian: _____ Date: _____

Vaccination Recommendations / Considerations

Please retain

The following information was sourced from the Centres for Disease Control and Prevention for your information, and should be considered in consultation with your Doctor.

Vaccination or Disease	NEW ZEALAND Recommendations or Requirements for Vaccine-Preventable Diseases
<u>Routine</u>	Recommended if you are not up-to-date with routine shots such as, measles/mumps/rubella (MMR) vaccine, diphtheria/pertussis/tetanus (DPT) vaccine, poliovirus vaccine, etc.
<u>Hepatitis B</u>	Recommended for all unvaccinated persons who might be exposed to blood or body fluids, or be exposed through medical treatment, such as for an accident, even in developed countries, and for all adults requesting protection from HBV infection.

Vaccination or Disease	JAPAN Recommendations or Requirements for Vaccine-Preventable Diseases
<u>Routine</u>	Recommended if you are not up-to-date with routine shots such as, measles/mumps/rubella (MMR) vaccine, diphtheria/pertussis/tetanus (DPT) vaccine, poliovirus vaccine, etc.
<u>Hepatitis B</u>	Recommended for all unvaccinated persons travelling to or working in countries with intermediate to high levels of endemic HBV transmission, especially those who might be exposed to blood or body fluids, have sexual contact with the local population, or be exposed through medical treatment (e.g., for an accident).
<u>Japanese encephalitis</u>	Recommended if you plan to visit rural farming areas and under special circumstances, such as a known outbreak of Japanese encephalitis.

Vaccination or Disease	<p style="text-align: center;">THAILAND</p> <p style="text-align: center;">Recommendations or Requirements for Vaccine-Preventable Diseases</p>
<u>Routine</u>	Recommended if you are not up-to-date with routine shots such as, measles/mumps/rubella (MMR) vaccine, diphtheria/pertussis/tetanus (DPT) vaccine, poliovirus vaccine, etc.
<u>Hepatitis A</u> or immune globulin (IG)	Recommended for all unvaccinated people travelling to or working in countries with an intermediate or high level of hepatitis A virus infection where exposure might occur through food or water. Cases of travel-related hepatitis A can also occur in travellers to developing countries with "standard" tourist itineraries, accommodations, and food consumption behaviours.
<u>Hepatitis B</u>	Recommended for all unvaccinated persons travelling to or working in countries with intermediate to high levels of endemic HBV transmission , especially those who might be exposed to blood or body fluids, have sexual contact with the local population, or be exposed through medical treatment (e.g., for an accident).
<u>Typhoid</u>	Recommended for all unvaccinated people travelling to or working in Southeast Asia, especially if staying with friends or relatives or visiting smaller cities, villages, or rural areas where exposure might occur through food or water.
<u>Japanese encephalitis</u>	Recommended if you plan to visit rural farming areas and under special circumstances, such as a known outbreak of Japanese encephalitis.

Areas of Thailand with Malaria: Rural, forested areas that border Cambodia, Laos, and Burma (Myanmar). Rare local cases in Phang Nga and Phuket. None in cities and in major tourist resorts. None in cities of Bangkok, Chiang Mai, Chiang Rai, Pattaya, Koh Samui, and Koh Phangan.

Vaccination or Disease	<p style="text-align: center;">CHINA</p> <p style="text-align: center;">Recommendations or Requirements for Vaccine-Preventable Diseases</p>
<u>Routine</u>	Recommended if you are not up-to-date with routine shots such as, measles/mumps/rubella (MMR) vaccine, diphtheria/pertussis/tetanus (DPT) vaccine, poliovirus vaccine, etc.
<u>Hepatitis A</u> or immune globulin (IG)	Recommended for all unvaccinated people travelling to or working in countries with an intermediate or high level of hepatitis A virus infection where exposure might occur through food or water. Cases of travel-related hepatitis A can also occur in travellers to developing countries with "standard" tourist itineraries, accommodations, and food consumption behaviours.
<u>Hepatitis B</u>	Recommended for all unvaccinated persons travelling to or working in countries with intermediate to high levels of endemic HBV transmission especially those who might be exposed to blood or body fluids, have sexual contact with the local population, or be exposed through medical treatment (e.g., for an accident).
<u>Typhoid</u>	Recommended for all unvaccinated people travelling to or working in East Asia, especially if staying with friends or relatives or visiting smaller cities, villages, or rural areas where exposure might occur through food or water.
<u>Polio</u>	<p>Recommended for adult travellers who have received a primary series with either inactivated poliovirus vaccine (IPV) or oral polio vaccine (OPV). They should receive another dose of IPV before departure. For adults, available data do not indicate the need for more than a single lifetime booster dose with IPV.</p> <p style="color: red;">This recommendation is for travellers to the Xinjiang Uyghur Autonomous Region.</p>
<u>Japanese encephalitis</u>	Recommended if you plan to visit rural farming areas and under special circumstances, such as a known outbreak of Japanese encephalitis, see country-specific information .
<u>Rabies</u>	Recommended for travellers spending a lot of time outdoors, especially in rural areas, involved in activities such as bicycling, camping, or hiking. Also recommended for travellers with significant occupational risks (such as veterinarians), for long-term travellers and expatriates living in areas with a significant risk of exposure, and for travellers involved in any activities that might bring them into direct contact with bats, carnivores, and other mammals. Children are considered at higher risk because they tend to play with animals, may receive more severe bites, or may not report bites.

Areas of China with Malaria: Rural parts of Anhui, Guizhou, Henan, Hubei, Hainan, and Yunnan provinces. Rare cases occur in other rural parts of the country <1,500 m (<4,921 ft) between May–December. None in urban areas. Some major river cruises may go through malaria endemic areas in Anhui and Hubei provinces.

Vaccination or Disease	<p style="text-align: center;">LAOS</p> <p style="text-align: center;">Recommendations or Requirements for Vaccine-Preventable Diseases</p>
<u>Routine</u>	Recommended if you are not up-to-date with routine shots such as, measles/mumps/rubella (MMR) vaccine, diphtheria/pertussis/tetanus (DPT) vaccine, poliovirus vaccine, etc.
<u>Hepatitis A</u> or immune globulin (IG)	Recommended for all unvaccinated people travelling to or working in countries with an intermediate or high level of hepatitis A virus infection where exposure might occur through food or water. Cases of travel-related hepatitis A can also occur in travellers to developing countries with "standard" tourist itineraries, accommodations, and food consumption behaviours.
<u>Hepatitis B</u>	Recommended for all unvaccinated persons travelling to or working in countries with intermediate to high levels of endemic HBV transmission especially those who might be exposed to blood or body fluids, have sexual contact with the local population, or be exposed through medical treatment (e.g., for an accident).
<u>Typhoid</u>	Recommended for all unvaccinated people travelling to or working in Southeast Asia, especially if staying with friends or relatives or visiting smaller cities, villages, or rural areas where exposure might occur through food or water.
<u>Japanese encephalitis</u>	Recommended if you plan to visit rural farming areas and under special circumstances, such as a known outbreak of Japanese encephalitis.
<u>Rabies</u>	Recommended for travellers spending a lot of time outdoors, especially in rural areas, involved in activities such as bicycling, camping, or hiking. Also recommended for travellers with significant occupational risks (such as veterinarians), for long-term travellers and expatriates living in areas with a significant risk of exposure, and for travellers involved in any activities that might bring them into direct contact with bats, carnivores, and other mammals. Children are considered at higher risk because they tend to play with animals, may receive more severe bites, or may not report bites.

Areas of Laos with Malaria: All, except none in the city of Vientiane.



Vaccination or Disease	BORNEO Recommendations or Requirements for Vaccine-Preventable Diseases
<u>Routine</u>	Recommended if you are not up-to-date with routine shots such as, measles/mumps/rubella (MMR) vaccine, diphtheria/pertussis/tetanus (DPT) vaccine, poliovirus vaccine, etc.
<u>Hepatitis A</u> or immune globulin (IG)	Recommended for all unvaccinated people travelling to or working in countries with an intermediate or high level of hepatitis A virus infection where exposure might occur through food or water. Cases of travel-related hepatitis A can also occur in travellers to developing countries with "standard" tourist itineraries, accommodations, and food consumption behaviours.
<u>Hepatitis B</u>	Recommended for all unvaccinated persons travelling to or working in countries with intermediate to high levels of endemic HBV transmission, especially those who might be exposed to blood or body fluids, have sexual contact with the local population, or be exposed through medical treatment (e.g., for an accident).
<u>Typhoid</u>	Recommended for all unvaccinated people travelling to or working in Southeast Asia, especially if staying with friends or relatives or visiting smaller cities, villages, or rural areas where exposure might occur through food or water.
<u>Japanese encephalitis</u>	Recommended if you plan to visit rural farming areas and under special circumstances, such as a known outbreak of Japanese encephalitis.

Vaccination or Disease	SPAIN Recommendations or Requirements for Vaccine-Preventable Diseases
<u>Routine</u>	Recommended if you are not up-to-date with routine shots such as, measles/mumps/rubella (MMR) vaccine, diphtheria/pertussis/tetanus (DPT) vaccine, poliovirus vaccine, etc.
<u>Hepatitis B</u>	Recommended for all unvaccinated persons who might be exposed to blood or body fluids, have sexual contact with the local population, or be exposed through medical treatment, such as for an accident, even in developed countries, and for all adults requesting protection from HBV infection.